Welcome to the **EagleLINKS Web payment (ePayment)** site which you can access from your EagleLINKS account. Use this site to make a payment by check or credit card towards your “outstanding” balance. Please note that there is a convenience fee associated with the credit card payments, and all payments will be noted immediately on your EagleLINKS account.

(Do not use this site to make an “installment” payment towards your TuitionPay Plan account)

The information provided in this document serves as a reference to familiarize you with the navigation of the Web payment (ePayment) site:

**There are 4 sections you need to pay attention to:**

1. **Term and Conditions** – You must acknowledge that you read agree with the terms and conditions and you need to check off the box at the bottom of this section to continue.
2. **Payer Information** – shows your campus ID and Name
3. **Payment to** – shows charges
4. **Payment method and account** – where you enter details of credit card or your checking account info.

When done, click on the submit button to take you to the payment confirmation page and then you MUST click on the “Finish” button to complete the transaction.

**Note:** The screenshot below shows the payment gateway as viewed by the payer (ie., you the student), screen shot of credit card/check entry and payment confirmation pages.

1. At the EagleLINKS Portal page, click the EagleLINKS Sign In button
2. Enter UserID and Password
3. Click yes at the Security Alert prompt window. A similar window will appear.
4. Under the heading, EagleLINKS Menu, click **Account Summary** to expand the menu.

5. Click **Make a Payment**.

6. Click Ok at the Security Alert prompt window. A similar window will appear.

7. Click Ok. A similar window will appear.

8. Amount you want to pay.

9. Click Submit button. A similar window will appear.
10. You must click the FINISH button in order to complete your transaction.